

# Short-term joint staff training

12-16 January 2015



Venue: Höhere Graphische, Bundes-Lehr- und Versuchsanstalt, Leyserstraße 6, 1140 Wien



**Erasmus+**

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# TRAINING PROGRAMME

## Monday January 12<sup>th</sup>, 2015

Time	Order of Agenda	Member presenting
9:30	Welcome Program	Georg Blaha Gustav Linnert
10:00	Presentation of the team (Getting to know each other activity)	All
10:30	Introduction to Moodle activity: Installing needed software on personal Laptops	Georg Blaha
12:00	Lunch	
13:30	Moodle intro, Moodle training	Angela Kohl Georg Blaha
15:30	Coffee-break	
16:00-18:00	Moodle training	Angela Kohl Georg Blaha

## Tuesday January 13<sup>th</sup>, 2015

9:00	Presentation of module 1, eTivities module 1	Angela Kohl Georg Blaha
10:00	eTivities module 1	Angela Kohl
11:00	Coffee-break	
11:30	eTivities modul 1, Feedback to module 1	Angela Kohl
12:30	Lunch	
14:00	Flipped classroom activity: presentation	Georg Blaha
15:30	Coffee-break	
16:00-17:30	Flipped classroom activity: implementation of a short sequence	Georg Blaha
19:00	Austrian dinner „Heuriger“	

## Wednesday January 14<sup>th</sup>, 2015

9:00	Introduction to Online-Tutoring	Angela Kohl
10:00	Exercises to Online-Tutoring	Angela Kohl
11:00	Coffee-break	
11:30	Exercises to Online-Tutoring	Angela Kohl
12:30	Lunch	
14:00	Students present suggestions to improve website-design	Students+Georg
15:00	First ideas for blended learning sequences for the students training week	Georg Blaha
15:30	Coffee-break	
16:00-17:30	First ideas for blended learning sequences for the students training week, organizing students training week	Georg Blaha

## Thursday January 15<sup>th</sup>, 2015

9:00	Guided tour through the school (multimedia-labs)	Director + Georg Blaha
10:00	Open questions, issues	Georg Blaha
11:00	Coffee-break	
11:30	Planning/preparing the online phase of the course (February - April)	Georg Blaha
12:30	Lunch	
14:00	Get to know your workgroup - Team Building Activities	All

## Friday January 16<sup>th</sup>, 2015

9:00	Perspective to the further course modules	Angela Kohl
9:30	Evaluation of the trainees	Georg Blaha
10:30	Coffee-break	
11:00	Evaluation of the course	All
11:300	First feedback to the course design	Georg Blaha
12:30	Lunch	
14:00-17:00	Project administration + management. Discussing about the future students exchange	Iohana Udrescu

## Objectives of the training:

- Getting to know the LMS Moodle from student and teacher-perspective.
- Learning how to design Moodle courses for pupils with different activities and resources.
- Learning how to create flipped classroom lessons.
- Learning how to design blended learning sequences for pupils.

## Trainers:

- Georg Blaha
- Angela Kohl

## Activities:

- Plenary sessions
- Workshop sessions
- Working group hands on sessions

## Participant institutions:

- Asociația Edulifelong
- Liceo Classico Leopardi
- Sint Guido Institut
- IES Severo Ochoa
- Agrupamento de Escolas de São João da Talha (AESJT)